NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
DECEMBER 3, 2019

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Attorney Lisa A. Young, Manager Chris Garges, Secretary/Treasurer Brenda Norder and Administrative Asst. Jessica Koenig.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of November 4, 2019 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS
1. The Township Offices will be closed Tuesday, December 24th and Wednesday, December 25th for the Christmas Holiday and Wednesday, January 1st, 2020 for the New Year's Day Holiday.
2. The Supervisors' Organization Meeting is scheduled for Monday, January 6th, 2020 at 7:30 PM.
3. The Auditors' Organization Mtg. is scheduled for Tuesday, January 9th, 2020 at 7:00 PM.
4. North Whitehall Township is collecting toys for the Toys for Tots project. New, unwrapped toys may be placed in the Toys for Tots box in the main foyer until December 15th.
5. The Greater Northern Lehigh Chamber of Commerce will hold a tree lighting ceremony at the township building on Sunday, December 8th, 6-7 PM.
6. An Executive Session was held on December 3, 2019 to discuss personnel & litigation matters.
7. Boy Scout Jason Barrett, from Troop 57, attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.

TREASURER'S REPORT
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the November Treasurer's report and the check register of checks #14715-14793 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business

NEW BUSINESS:

FRANK KEDL **MINOR SUBDIVISION**
Ed Schlaner, Frank Kedl and Richard Kedl presented the Frank Kedl Plan to the Board. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Plan was approved as a Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated October 17, 2019 and November 27, 2019.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated October 18, 2019.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated October 7, 2019.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of October 22, 2019.
5. The Developer shall comply with all of the provisions contained in the Planning Secretary's checklist letter date November 11, 2019.
6. The Developer shall contribute $ 200.00 to the Traffic Impact Fund.
7. The Developer shall contribute $ 2,500.00 to the Recreation Fund.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

FRANK KEDL MINOR SUBDIVISION WAIVER REQUEST

Ed Schlaner, representing the Frank Kedl Plan, requested the following waiver:

The plan is viewed as a Final as well as a Preliminary, waiving Sect. 3.02.

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the waiver was granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

KIDSPEACE PLAN DEVELOPMENT SCHEDULE

Atty. Young gave a brief explanation of the annual update of the schedule of improvements with regard to the KidsPeace phased-development plan (approved August 19, 1998, revised August 3, 2005). Upon motion by Mark Hills, seconded by Dennis Klusaritz, the annual update of the schedule of improvements was approved. A copy will be place in the minute book. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ADOPTION OF TAX RESOLUTION 12-03-19

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board adopted Tax Resolution 12-03-19. Tax Resolution 12-03-19 establishes the 2020 rates as follows:

1. Real Estate to be .6 mill of assessed valuation;
2. Street Light Assessment will be based a flat rate of $45.00/residential and $1,825.00/institutional;
3. Real Estate Transfer Tax at the rate of 1/2 of 1%;
4. Earned Income Tax at the rate of 1/2 of 1%.
5. Local Service Tax at the rate of $52.00 (Twp portion $47.00 and School District $5.00)

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 12-03-19A APPOINTMENT OF A CPA

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board adopted Resolution 12-03-19A. Resolution 12-03-19A appointed the accounting firm of Kirk, Summa & Co. to conduct the North Whitehall Township fiscal year 2019 Audit. The intention to appoint was duly advertised. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RESOLUTION 12-03-19B PENSION AMENDMENT

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board adopted Resolution 12-03-19B. Resolution 12-03-19B adopts an Amendment and Automatic Rollover Account Service Agreement and authorized the Chairman and the Secretary to sign the necessary documents related to the North Whitehall Township Retirement Plan. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REQUEST FOR EXONERATION FROM COLLECTION R. E. TAXES

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board granted the request of the Tax Collector Terri Blazofsky to exonerate her from the collection of the real estate taxes for the following property, due to a house fire in March of this year:

1073 Dogwood St $ 1.82

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REQUEST FOR INCLUSION OF SUPERVISOR-EMPLOYEE IN TOWNSHIP INSURANCE PLANS
The Township received a written request from employed-Supervisor Heintzelman to be included, along with dependent, in all Township sponsored insurance plans including but not limited to medical, life, long and short-term disability, prescription, dental and vision, as per Section 606(c) (1) of the Second Class Township Code. This request is valid until January 31, 2020. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board granted the request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

APPOINTMENT OF EXISTING WORKING SUPERVISOR
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board appointed the position of the existing working supervisor, Community Services Director, Facilities and Recreation Director, Community Information Team Leader, and Recycling Coordinator to be in effect through the date and time for the 2020 Organization Meeting and until January 31, 2020. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SALARY RATES
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the non-union and public works salaries at the contracted increase for 2020. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RECREATION BOARD RESIGNATION
Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board accepted the resignation of Donna Kumernitsky from the Recreation Board. Her term was scheduled to expire December 31, 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT

- Mr. Garges reported that he attended the groundbreaking for the Valley Youth House at Camp Fowler. The camp is rebuilding cabins to modernize them.
- He also noted that the first township Veterans Day program was well attended and thanked the township staff and volunteers for their assistance. The next event will be held Wednesday, November 11, 2020.

- **2020 BUDGET ADOPTION**

Mr. Chris Garges presented a short synopsis of the 2020 budget. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the 2020 budget as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Brian Horwith, Springfield Dr., Coplay, asked what the tax impact is.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Rich Semmel, Clearview Rd., Coplay, suggested the Board consider a Zoning Ordinance change requiring commercial developments enter on arterial roads, not collector roads.
- Donald Peters, Rt. 309, Orefield, presented a written request asking the Board to consider rezoning his residential property at 3249 Rt. 309 to commercial.
- Tim O'Brien, Schnecksville, asked about the status of the proposed dog park at the Neffs Valley Park.

ADJOURNMENT Meeting adjourned at 7:59 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer